



August, 2024

Dear Parents,

Welcome to Jefferson Mt. Lebanon Extended Day Program. We look forward to providing a fun, enriching and supportive environment for your child. Our after-school program will offer active play, opportunities for socialization, STEAM and creative social/emotional engaging activities.

**Drop off and Pick up:** Please park in the middle school parking lot  
Use Entrance C-23, Ring the doorbell.

**Center Location:** Lunchroom

**Snacks:** MLEDP will provide a simple packaged afternoon snack. Attention is given to select healthy portions the children enjoy, to hold them over to suppertime.

**Programming:** A variety of active play, science, nature, art and imaginary play activities will be planned for both indoor and outdoor spaces. Respect is a vital part of how we relate to one another at MLEDP. We show this in our regard for other's property, belongings, beliefs, and physical and emotional well-being. We are anticipating a year filled with growth, friendships, discoveries, and enjoyment for all.

**Health and Safety Plan:** We will follow procedures in the Health and Safety Plan at [mledp.org](http://mledp.org) to keep everyone safe. Please review the expectations with your child to help prepare them for MLEDP.

Please check out the Parent Handbook and the full Health and Safety Plan on the [mledp.org](http://mledp.org) website for additional information.

**Meet the Staff:** Courtney K. comes to us from Washington Elementary School and is excited to work at Jefferson Elementary this year! She has a BFA in Musical Theatre and hopes to incorporate her knowledge of drama and music in the program. When she is not working with kids, she is at home with her two elementary aged children here in Mt. Lebanon.

Courtney M. (Ms. C.) Hailing from NYC is a health and wellness coach that is excited to join the Mt. Lebanon Extended day team. Her background includes children's fitness, mentoring and academics. When she's not at work, she's playing with her dog Zeke and exploring Pittsburgh.

Eric spent most of his life in Ann Arbor Michigan (Go Blue!) and Maui Hawaii. He has degrees in Psychology and Economics and has a background working with children in early preschool as well as running summer day camp programs. He enjoys hiking, kayaking and sports of all kinds, especially soccer and cricket.

Please reach out with any questions you may have. You can contact us through email or voicemail.

Looking forward to welcoming you back- MLEDP Jefferson Staff

Jefferson MLEDP Contact Information:

Center Email: [jefferson@mledp.org](mailto:jefferson@mledp.org)

Center Voicemail: **412-344-4741**