

## Editable Child Health Report Form Instructions

### Electronic:

This form is an Editable PDF and the required fields on the form can be filled in directly by just typing, using the Latest Version of Adobe Acrobat Reader. Also, with the Latest Version of Adobe Acrobat Reader, you can sign the form electronically saving you time. You then could Email the entire form to MLEDP for convenience.

**For Desktops and Laptops: Click:**  or go to: <https://get.adobe.com/reader>

This form is most easily filled out on a desktop or laptop computer, but you can also use a mobile device, such as a smart phone or tablet, but you **MUST** install the **Mobile Version** of Adobe Acrobat Reader on your iOS, Android, or Windows device. **Go to your App Store to get the Mobile Version of Adobe Acrobat Reader.**

**Mobile Note:** *Use the Pencil tool to sign with your finger, not the Sign tool*

### **NOTE - AND THIS IS A BIGGIE**

In Adobe Acrobat Reader, once you use the Fill & Sign Tool > Sign, and place a signature on the document, and then SAVE the document, you CAN NOT ALTER the form or add anything. Saving the form with a signature on it, locks the form. This is a security function of Adobe Acrobat Reader.

Saving the document with an electronic signature is the key function.

**Once you Save a form with an Electronic Signature on it  
(using the Fill & Sign Tool > Sign) it is LOCKED FOREVER**  
*Although you can add signatures after it has been saved,  
such as a Parent or Guardian Signature*

Scroll Down for more Child Health Report Form information and the Form

## Child Health Report Form

### **There is a Parent Signature required at the top of the form**

Once you fill out the top of the form and your Parent or Legal Guardian signs for the form – Print the form and take it to your doctor to be filled out.

You have the following options once the form is completed by you and a doctor:

1. **Scan as a PDF** file the SIGNED Child Health Report Form and **Email** it to MLEDP  
(You could use your smart phone and a PDF scanning app to accomplish this – if you don't have a scanner)
2. You can **Print** the form and **Mail** the Child Health Report Form to MLEDP
3. If you have a Child Health Report Form already on file with MLEDP, you don't have to do anything, except  Check the box on the Forms Checklist indicating your Child Health Report form is already on file at MLEDP

Mail to: MLEDP

250 Mt. Lebanon Blvd., Suite 414  
Pittsburgh, PA 15234

Email to: [Kids@MLEDP.org](mailto:Kids@MLEDP.org)

Scroll Down to the Child Health Report Form below

# CHILD HEALTH REPORT

(55 PA CODE §§3270.131, 3280.131 AND 3290.131)

Parent - Provider fill in this part

CHILD'S NAME: FIRST LAST	PARENT/GUARDIAN:
DATE OF BIRTH:	HOME PHONE:
CHILD CARE FACILITY: <b>Mt. Lebanon Extended Day Program</b>	PARENT/GUARDIAN ADDRESS: STREET - CITY - STATE - ZIP
FACILITY PHONE: <b>412-343-1661</b>	COUNTY: <b>Allegheny</b>
PARENT/GUARDIAN WORK PHONE:	
<input type="checkbox"/> I authorize the child care staff and my child's health professional to communicate directly if needed to clarify information on this form about my child.	
<b>PARENT SIGNATURE:</b>	

Parents may write immunization dates; health professional should verify and complete all data.

DO NOT OMIT ANY INFORMATION						
This form may be updated by a health professional. Initial and date any new data. The child care facility needs a copy of the form.						
HEALTH HISTORY AND MEDICAL INFORMATION PERTINENT TO ROUTINE CHILD CARE AND DIAGNOSIS/TREATMENT IN EMERGENCY (DESCRIBE, IF ANY):						
<input type="checkbox"/> NONE						
DESCRIBE ALL MEDICATION AND ANY SPECIAL DIET THE CHILD RECEIVES AND THE REASON FOR MEDICATION AND SPECIAL DIET. ALL MEDICATIONS A CHILD RECEIVES SHOULD BE DOCUMENTED IN THE EVENT THE CHILD REQUIRES EMERGENCY MEDICAL CARE. ATTACH ADDITIONAL SHEETS IF NECESSARY.						
<input type="checkbox"/> NONE						
CHILD'S ALLERGIES (DESCRIBE, IF ANY):						
<input type="checkbox"/> NONE						
LIST ANY HEALTH PROBLEMS OR SPECIAL NEEDS AND RECOMMENDED TREATMENT/SERVICES. ATTACH ADDITIONAL SHEETS IF NECESSARY TO DESCRIBE THE PLAN FOR CARE THAT SHOULD BE FOLLOWED FOR THE CHILD, INCLUDING INDICATION OF SPECIAL TRAINING REQUIRED FOR STAFF, EQUIPMENT AND PROVISION FOR EMERGENCIES.						
<input type="checkbox"/> NONE						
IN YOUR ASSESSMENT, IS THE CHILD ABLE TO PARTICIPATE IN CHILD CARE AND DOES THE CHILD APPEAR TO BE FREE FROM CONTAGIOUS OR COMMUNICABLE DISEASES?						
<input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, PLEASE EXPLAIN YOUR ANSWER:						
HAS THE CHILD RECEIVED ALL AGE APPROPRIATE SCREENINGS LISTED IN THE ROUTINE PREVENTIVE HEALTH CARE SERVICES CURRENTLY RECOMMENDED BY THE AMERICAN ACADEMY OF PEDIATRICS? (SEE SCHEDULE AT <a href="http://WWW.AAP.ORG">WWW.AAP.ORG</a> )  <input type="checkbox"/> YES <input type="checkbox"/> NO			NOTE BELOW IF THE RESULTS OF VISION, HEARING OR LEAD SCREENINGS WERE ABNORMAL. IF THE SCREENING WAS ABNORMAL, PROVIDE THE DATE THE SCREENING WAS COMPLETED AND INFORMATION ABOUT REFERRALS, IMPLICATIONS OR ACTIONS RECOMMENDED FOR THE CHILD CARE FACILITY.			
			VISION (subjective until age 3)			
			HEARING (subjective until age 4)			
			LEAD			
RECORD DATES OF IMMUNIZATIONS BELOW OR ATTACH A PHOTOCOPY OF THE CHILD'S IMMUNIZATION RECORD						
IMMUNIZATIONS	DATE	DATE	DATE	DATE	DATE	COMMENTS
HEP-B						
ROTAVIRUS						
DTAP/DTP/TD						
HIB						
PNEUMOCOCCAL						
POLIO						
INFLUENZA						
MMR						
VARICELLA						
HEP-A						
MENINGOCOCCAL						
OTHER						
MEDICAL CARE PROVIDER:				SIGNATURE OF PHYSICIAN, CRNP OR PHYSICIAN'S ASSISTANT		
ADDRESS:				TITLE:		
PHONE:			LICENSE NUMBER:		DATE FORM SIGNED:	