

# *MT. LEBANON* Extended Day Program



Professional, Affordable, Convenient  
School Age Child Care

MLEDP.org

## **Minimum Attendance and Child Custody Enrollment Policy**

Purpose: Mt. Lebanon Extended Day Program believes that families in the Mt. Lebanon communities for which care is available should have the opportunity to utilize the resources and derive the full benefits from established MLEDP programs regardless of child custody.

### Policy:

- A. It is the policy of MLEDP to provide a flexible minimum attendance policy which meets the needs of participating families and meets the needs of the MLEDP in regards to state mandated staffing requirements and internal staff scheduling.
- B. The minimum attendance policy of MLEDP requires a student to be enrolled for two sessions per week.

### Responsibilities:

- A. It is the policy of MLEDP to comply with any and all orders of the Court of Common Please, Family Division regarding any court-approved child custody arrangement. Each custodial parent must file a copy of any applicable court order with the Director of MLEDP within thirty (30) days of receipt. In the event a court order conflicts with this minimum attendance policy, the Director and-or the Executive Board will reconcile any differences and approve any exceptions to this policy.
- B. This policy does not alter the responsibility of the enrolling parent for timely payment of any and all tuition charges and fees.
- C. Consistent with MLEDP policies, any parent requesting separate tuition billing will be processed as a new enrollment, with a separate enrollment fee and separate registration fee, consistent with the rates established for that school year and/or summer program.